

Item No. 6a

# TOWN OF LAUDERDALE-BY-THE-SEA

## AGENDA ITEM REQUEST FORM

Department Submitting Request

**Stuart Dodd**

Dept Head's Signature

Commission Meeting Dates	Last date to turn in to Town Clerk's Office	Commission Meeting Dates	Last date to turn in to Town Clerk's Office	Commission Meeting Dates	Last date to turn in to Town Clerk's Office
<input type="checkbox"/> Nov 10, 2009	Oct. 30 (5:00 p.m.)	<input type="checkbox"/> Jan 26, 2010	Jan 15 (5:00 p.m.)	<input type="checkbox"/> March 23, 2010	Mar 12 (5:00 p.m.)
<input type="checkbox"/> Dec 1, 2009	Nov 20 (5:00 p.m.)	<input type="checkbox"/> Feb 9, 2010	Jan 29 (5:00 p.m.)	<input checked="" type="checkbox"/> April 13, 2010	April 2 (5:00p.m.)
<input type="checkbox"/> Dec 8, 2009	Nov 25 (5:00 p.m.)	<input type="checkbox"/> Feb 23, 2010	Feb 12 (5:00 p.m.)	<input type="checkbox"/> April 27, 2010	April 16 (5:00p.m.)
<input type="checkbox"/> Jan 12, 2010	Dec 31 (5:00 p.m.)	<input type="checkbox"/> Mar 4, 2010	Feb 19 (5:00p.m.)	<input type="checkbox"/> May 11, 2010	April 30 (5:00p.m.)

**NATURE OF AGENDA ITEM**

- |                                            |                                         |                                            |
|--------------------------------------------|-----------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Presentation      | <input type="checkbox"/> Resolution     | <input type="checkbox"/> New Business      |
| <input checked="" type="checkbox"/> Report | <input type="checkbox"/> Ordinance      | <input type="checkbox"/> Manager's Report  |
| <input type="checkbox"/> Consent Agenda    | <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Attorney's Report |
| <input type="checkbox"/> Bids              | <input type="checkbox"/> Old Business   | <input type="checkbox"/> Other             |

**EXPLANATION:**

Please insert in the reports an update for the new commission by Chen and Associates as to what is the progress and what can this commission expect from the \$100,000 storm water study. Where we are with the study and this commission and the residents expect a workshop where the findings can be openly presented and discussed.

**STAFF RECOMMENDATION:****BOARD/COMMITTEE RECOMMENDATION:****FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

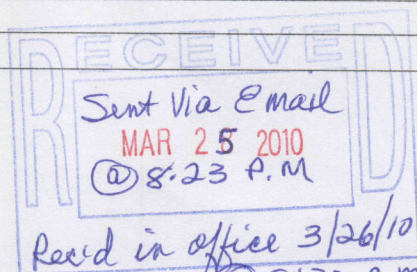
- |                                                     |                                                                                          |
|-----------------------------------------------------|------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Amount \$ _____            | <input type="checkbox"/> Acct # _____                                                    |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____                                               |
| <input type="checkbox"/> Bid                        | <input type="checkbox"/> Grant <input type="checkbox"/> Amount represents matching funds |

\_\_\_\_ Please have Chen and Associated prepared to give a short report – preferably 5 minutes or so as to the progress with the study and where they feel the priorities are in this town.

Town Attorney review required

☐ Yes ☐ No

Revised 1/14/2010

Town Manager's Initials: SD



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954.730.2030 (Fax)

April 7, 2010

Town of Lauderdale-By-The-Sea  
4501 Ocean Drive  
Lauderdale-By-The-Sea, Florida 33308

Attention: John Olinzock, Assistant Town Manager

Subject: Stormwater Master Plan - Progress Status Report

Dear Mr. Olinzock,

Chen and Associates is currently working on the Stormwater Master Plan for the Town of Lauderdale-By-The-Sea. Chen and Associates commenced work on October 29, 2009, when the purchase order was issued by the Town. This letter serves as an update on the status of the various tasks for the report.

Task 1 of Chen and Associates' contract involved data collection for the existing model. The data collection and research for Task 1 will be ongoing, and new findings will be incorporated into the models as they arise. To date, geotechnical and surveying services have not been contracted. The Task 1 Technical Memorandum describing the results of the data collection was submitted to the Town.

Chen and Associates completed Task 2, which involved setting up and running the existing conditions stormwater model. The Task 2 Technical Memorandum outlining the results of the model was submitted on February 26, 2010.

Chen and Associates is currently working on the final report for the Stormwater Master Plan. The results and recommendations of this report will be presented to the Town Commission at the Commission Meeting on April 27<sup>th</sup> or at scheduled roundtable discussion soon after the Commission Meeting. Comments from the Commission will be incorporated into the final Stormwater Master Plan.

Chen and Associates looks forward to continuing the efforts towards a completed Stormwater Master Plan for the Town. Chen and Associates will be available at the Commission meeting on April 13 to discuss preliminary findings and answer any questions about the specifics of the project. If you have any questions or comments, please feel free to contact me.

Respectfully,

James Barton, P.E.  
Senior Engineer  
Chen and Associates